



# Hadlow Fields Conditions of Use Policy & Risk Assessment Adventure Playground



<p><b>Event/Activity: Adventure Playground</b></p> <p><b>Venue:</b> located at the top of the field between Badger and Fox camp sites</p>	<p><b>Maximum Number of users:</b> no more than 3 users on each piece of equipment at any one time.</p> <p>Adult supervision required at all time.</p>	<p><b>Date:</b> 16/01/2020</p>
<p><b>Conditions of Use Policy:</b></p> <ol style="list-style-type: none"> <li>1. Use of the adventure playground should be under the supervision by an adult group leader (over 18yrs) at all times.</li> <li>2. All leaders of units using the adventure playground must follow the Conditions of Use policy and the guidance set out below.</li> <li>3. Users other than GirlGuiding members should ensure they comply with their own activity policy requirements of their organisation.</li> <li>4. The supervising adult should check all equipment on the playground before use to ensure that there are no signs of damage to any piece of equipment, and any identified damage should be reported to the warden and that piece of equipment not used.</li> <li>5. The supervising adult should check to ensure no harmful or dangerous items have been placed in the adventure playground area, if found, the items should be removed, or the area should not be used. The issues should be reported to the warden so they can deal with it.</li> <li>6. Users should have suitable covered footwear on when using the adventure playground.</li> <li>7. For the <b>Cargo Net</b> element, the supervising adult must ensure that users only climbing along the net and not over the top.</li> <li>8. The Adventure Playground is constructed from wood and rope, which naturally becomes slipping in wet conditions. The supervising adult is responsible for determining if the playground should be used in wet or damp conditions. The playground should not be used in frosty or snowy conditions.</li> </ol>		
<p><b>Consent for Event/Activity forms completed:</b> GGUK Policy does not require specific written parental consent for this activity.</p> <p>It would be good practice to include the activity on REN and Parental Information &amp; Consent forms.</p> <p>For non-GGUK members appropriate enquiries should be made with your organisation concerning consent.</p>	<p><b>Instructor qualifications:</b> GGUK Policy does not require a leader to hold any specific qualification.</p> <p>For non-GGUK users appropriate enquiries should be made with your organisation concerning instructor qualifications.</p>	



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Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
Minor injury - slips / trips / falls / cuts / sprains	Users	<p>Adult supervision at all times.</p> <p>Maintained grass surface around all equipment in the playground area.</p> <p>Groups using Hadlow are expected to have a suitable First Aid Kit with them and leaders who are able to deal with minor injuries.</p> <p>Additional First Aid Kits are located in the Gate House; The Cottage &amp; the cleaning cupboard in the Toilet Block.</p>	Medium	No	<p>Leaders at time of visit Contractor</p> <p>Maintained Committee Member</p>	Annually
Major injury - head injury / breaks	Users	<p>Adult supervision at all times.</p> <p>Maintained grass surface around all equipment in the playground area. With Grassguard installed around Cargo Net.</p> <p>Groups using Hadlow are expected to have a suitable First Aid Kit with them and leaders who are able to deal with major injuries.</p> <p>Additional First Aid Kits are located in the Gate House; The Cottage &amp; the cleaning cupboard in the Toilet Block.</p>	Low	No	<p>Leaders at time of visit Contractor / Monthly Inspecting by Committee Member / Annual Inspection by Approved Organisation Maintained by Committee Member</p>	Annually
Climbing vertically on the cargo net	Users	Adult supervision to prevent this happening.	Medium	Yes - group leader to ensure this does not happen.	Leader at time of visit	Annually



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		Briefing to all users not to climb vertically only horizontally. Installation of Grassguard tested to BS EN 1177 up to a CFH of 3.0m around this equipment.			Monthly / Annual inspections	
Entanglement - Users clothing	Users	Adult supervisor to ensure users are correctly dressed.  Users clothing must be such that it is not loose or bulky and could get caught up in the equipment.	Low	No	Leader at time of visit	Annually
Weather conditions	Users	Equipment should not be used when underfoot conditions are wet, causing hands and feet to slip.  Adult supervisor to make this decision.	Low	No	Leader at time of visit	Annually
Equipment failure	Users	Supervising adult to visually inspect the playground equipment before use.  Monthly inspection by a member of the Management Committee.  Annual inspection by RPII Inspector.	Low	No	Leader at time of visit	Annually