

GGW Hadlow Fields Covid 19 Safety Measures Group Leader Information & Actions

Please ensure your group follows the measures set out below to ensure everyone's safety and to help reduce the risk of transmission of the virus.

1. Please ensure all parents or guardians dropping people off at the site do so at the time stated on the booking. Waiting in the car park is not permitted. We respectfully request that parents or guardians do not arrive early when collecting as we have other groups arriving / departing the site and we need to keep the car park free flowing.
2. On arrival at the site your warden will allocate a set of toilets for your group to use. Please ensure all your group members know which toilets they are to use.
3. An adult from your group should clean all contact surfaces within the allocated toilets before your session starts. All cleaning materials are provided.
4. The toilet block and the campsite shelters are classed as an indoor space. This means that adults should wear a face covering unless they are legally exempt. Please refer to your own organisation's guidelines for the wearing for face coverings by youth members, this can vary according to age.
5. Please be mindful of other groups using the site at the same time to ensure appropriate social distancing is maintained.
6. Please ensure your group members follow the guidance on the safety signage when using the toilet block.
7. If you plan to use the adventure playground or traversing wall, please ensure an adult is always present and that this has been included in your risk assessment.
8. At the end of your session an adult from your group should clean all contact surfaces in the toilets that your group was allocated to use.
9. Please confirm numbers that attended your session so the warden can draw up the bill for site use. Cheques should be made payable to 'Hadlow Fields Management Acc'. All site fees are to be settled on the night.
10. Please ensure all rubbish including any from the toilets your group used is placed in the appropriate bin when you depart the site. Bins are located at the bottom of the drive by the main road. The Red Bin can take cardboard, paper, plastic bottles, pots, tubs & trays and any food tin or drinks cans providing they are clean. All other waste should be placed in the bin with the green lid.
11. If you have any concerns while you are on site, please report them to the warden.